

## How to write a greenhouse ILC

1. Finalize your outcome, what do you want to learn from this ILC? Is there a specific end product you want to write/create/publish? Even if you plants die, you want to have a producible to show your experience. This can take the form of a blog, zine, paper, presentation, etc.

2. Find a faculty sponsor. Ideally you have taken a class or worked with them in the past, but some faculty may be willing to work with you regardless of your program history. Faculty interested in greenhouse projects include:

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3. Develop your ILC on my.evergreen. Each faculty member will have preferences on the way you complete this but the basics will always be the same:

-After selecting the term and title of the ILC (this can be changed later), hit create and then start. Through the next few pages you will answer basic questions about your school status and credit goal, continue through answering until you reach objectives and activities.

-On the objectives and activities screen you will see three rows of three boxes. You can add rows as you need and unused rows will be automatically deleted. The learning objectives box is for your broadest description of what you wish to learn, it could be "To learn about indoor winter growing practices" or "To learn about hybrid growing varieties". The activities box describes how you will go about learning these things, and should be longer and more detailed. Here you can list books you plan to read from, your main projects activities, field trips, anything that demonstrates active learning and work towards your learning objective. The what my sponsor will evaluate box list the producible(s) that you will turn in to your faculty as evidence of your work. Most faculty will require weekly updates on top of a main project, so that can be listed here too.

-The next screen will have you search for and add your faculty sponsor to your ILC

-The next screen will have you write a description of your ILC. You can pull from your objectives and activities screen to describe the main goals and activities of your ILC, as well as listing any readings by name if applicable. In this description you must refer to yourself as "the student", writing it as if you are describing another person. This screen will also have you select your contracts subject area from a dropdown menu. A few options that may be applicable to the greenhouse are botany, ecology, environmental studies, and sustainability studies, but you should choose whatever best fits your project.

-The communication, support, and evaluation of work page will first have you describe how you will maintain contact with your faculty sponsor, work with your sponsor to decide how you will communicate. Next it will want you to list what your sponsor will evaluate, this can be taken directly from your objectives and activities page,

-Work through the list of supports on the terms and conditions page. You only need to indicate yes if you need something they have not already approve or do not offer, for example if you need to have a recurring appointment with the writing center you should hit yes, but if you think you may need some services to help with your final writings that is already in the parameters of what they offer.

-When you are done go back to the main page and hit share contract. This allows your sponsor to see it and give notes. DO NOT hit ready for review until both you and your faculty sponsor are satisfied with the contract, this submits your contract to the academic deans as your final application.